



In-Service Training 2021- 2022

August 30, 2021

Every law enforcement officer in Massachusetts is required to complete the annual in-service training as prescribed in *Chapter 253 of the Acts of 2020, Section 22*. In order to maintain your certification with the Peace Officer Standards and Training Commission annual in-service training must be completed on or before June 30, 2022.

DELIVERY METHOD:

The Municipal Police Training Committee (MPTC) will not be providing in-person in-service training this year. In-service training for the 2021-2022 calendar year will be delivered online through an individual's ACADIS account with the exception of the two (2) hour CPR practical that departments must schedule themselves.

MEDICAL/MILITARY EXCEPTIONS:

The training contact for the department or agency must document why an individual is unable to complete the training and upload that document into the individual's ACADIS account. The uploaded document should be on department or agency letterhead.

Any law enforcement officer who is unable to complete their annual in-service training due to a medical or military leave, must complete the required in-service training prior to returning to duty. Please contact mptcacadis@mass.gov and request the 2021 in-service training modules be made available upon return and prior to returning to duty.

MANDATORY IN-SERVICE CURRICULUM:

The Municipal Police Training Committee voted to offer the following trainings for training year 2021-2022. The training consists of 30 hours of curriculum.

Topic	Instructional	Practical	Total Hours
<i>Responding to Emergencies Involving the Mentally Ill</i>	3.0 hours		3.0 hours
<i>Cultural Competency</i>	2.0 hours		2.0 hours
<i>CPR/First Responder-Year 1</i>	4.0 hours	2.0 hours*	6.0 hours*
<i>Mass Gatherings</i>	1.0 hours		1.0 hours
<i>De-Escalation/Use of Force</i>	3.0 hours		3.0 hours
<i>Legal Updates</i>	6.0 hours		6.0 hours
<i>Human Trafficking</i>	3.0 hours		3.0 hours
<i>Officer Wellness Series - Mental Wellness</i>	2.0 hours		2.0 hours

Officer Wellness Series - Critical Incident Stress Management	2.0 hours		2.0 hours
Officer Wellness Series – Suicide Prevention: Question, Persuade, Refer	2.0 hours		2.0 hours

**Contingent on Student/Instructor Ratio*

WHEN WILL IN-SERVICE BE AVAILABLE IN MY ACADIS ACCOUNT?

The MPTC is diligently working with an outside vendor to ensure a high quality, user-friendly product. In the near future, you will receive an email from the ACADIS team informing you that the in-service training modules are available in your account. If you do not see the in-service training modules in your account after receiving the email, please contact mptcacadis@mass.gov.

VIEWING THE IN-SERVICE MODULES THROUGH YOUR ACADIS ACCOUNT:

You will view the training modules through your ACADIS account. Directions on how to navigate through the modules will be provided at the beginning of each module.

WHAT IF I HAVE A PROBLEM WITH THE VIDEO WHILE WATCHING THE TRAINING MODULE?

If you experience any technical issues with the videos in ACADIS, please contact mptcacadis@mass.gov. Please be patient. The ACADIS team will respond to your email within 48-72 hours.

CPR/FIRST RESPONDER:

The in-service training is done in three-year cycles. The MPTC training is currently in **YEAR ONE**. All departments, regardless of what yearly cycle they are in, should use the current MPTC curriculum being provided.

This year's in-service program consists of an online module portion for the annual CPR re-certification and the yearly continuing education requirements for the First Responder training.

IN- PERSON PRACTICAL REQUIREMENTS AND WRITTEN EXAM:

- There are no practical requirements for the first responder program.
- There is a mandatory two (2) hour requirement of a hands-on practical exercise and written exam for the CPR re-certification.
- All Departments are responsible for scheduling the practical/testing portion of this training, themselves.

SCHEDULING THE PRACTICAL REQUIREMENT AND WRITTEN EXAM:

- Please contact: Statewide Coordinator, Chief Neal Hovey at 978-815-2153 or email him at neal.hovey@mass.gov - or Assistant Statewide Coordinator Dan Bell at 978-766-8124 or email him at Daniel.bell@mass.gov for a list of instructors.
- Any certified CPR instructor is eligible to conduct the practical and written exam for the officers within the Commonwealth.

- The MPTC does not offer the practical portion of CPR/First Responder. It must be done through your department.

INSTRUCTIONS FOR DEPARTMENTS PROVIDING IN-SERVICE TY 2022 IN-HOUSE:

Departments may conduct in-house in-service classes rather than utilizing the online modules. However, all instructors who teach the MPTC in-service curriculum must attend an MPTC train-the-trainer class in the particular in-service topic area prior to teaching. Attending a train-the-trainer class will give the instructors access to the lesson plans, power points, and handouts on ACADIS.

An instructor can access the training materials by signing into their ACADIS account. Once they are signed in, they will click on HOME in the upper left-hand corner of the screen, toggle down to TRAINING and then locate the class they will be teaching. The instructor will then see a yellow file folder that contains all their training materials that they can download onto a thumb drive.

Departments looking for a list of qualified instructors can contact Dori-Ann Ference at 781-437-0362 or email Doriann.Ference@mass.gov.

TRAIN-THE-TRAINERS CLASS SCHEDULE:

Course Name	Date	Location	Class time
Cultural Competency	8/30/21	Randolph Academy	9:00am-12:00pm
Cultural Competency	9/3/21	Southbridge Conference Center	9:00am-12:00pm
Responding to Emergencies Involving the Mentally Ill	9/2/21	Randolph Academy	9:00am-12:00pm
Responding to Emergencies Involving the Mentally Ill	10/14/21	Plymouth Academy	9:00am-12:00pm
Human Trafficking	9/10/21	Randolph Academy	9:00am-12:00pm
Human Trafficking	9/17/21	Southbridge Conference Center	9:00am-12:00pm
Legal Update	9/14/21	WMASS Academy	8:30am-3:30pm
Legal Update	9/17/21	Andover P.D.	8:30am-3:30pm
Officer Wellness Series	9/22/21	WMASS Academy	9:00am-3:30pm
De-Escalation/Use of Force & Mass Gatherings	TBA	Randolph Academy	9:00am-1:00pm
De-Escalation/Use of Force & Mass Gatherings	TBA	Southbridge Conference Center	9:00am-1:00pm
De-Escalation/Use of Force & Mass Gatherings	TBA	WMASS	9:00am-1:00pm

** Additional Train the Trainer classes will be scheduled as the need arises. Contact Dori-Ann Ference at 781-437-0362 or Doriann.Ference@mass.gov.